





How To Use This Toolkit

How to use this toolkit

This document presents a selection of curated posters, social media graphics and key messages that provide electoral information to the public for the candidate nomination process for the 2022 National Election. Each message and content piece has been approved by the PNGEC.

The PNGEC encourages all members of the Provincial Awareness Steering committee (PASC), the Provincial Awareness Training Officers (PATOs), the Electoral Outreach Network (EON), faith-based institutions and civil society to share these materials widely within their networks.

This toolkit includes a brief overview of each content piece, paired with the intended target audience and guidance on how to deploy this content in a targeted way. For those interested in deploying the content, please click on "link to content" to download the content in a size suitable for a specific digital platform.

This toolkit includes

Hashtags to amplify
Quick Reference Guide on Candidate Nominations
Posters
Social media artwork
Where to go for more electoral information

Hashtags to use online

#PNGElections2022
#CandidateNominations2022
#ExerciseYourDemocraticRights
#OurVoiceMatters
#OurVoiceCounts
#ShapePNGsFuture

Quick Reference Guide on Candidate Nominations

Topic	Information
NOMINATION PERIOD	• From 4:00pm on 12 th May 2022 to 4:00pm on 19 th of May 2022
HOW TO NOMINATE	 Submit Forms: 23 – Nomination of Candidate for Election as Member of National Parliament 29 – Candidate Information If endorsed by a political party, also submit Form 30 – Political Party Information Submit original receipt for payment of nomination fee Submit four (4) high quality passport photos with plain background
WHERE TO NOMINATE	 Office of the Provincial Returning Officer Office of the Returning Officer

Quick Reference Guide on Candidate Nominations

Topic	Information
WHEN TO NOMINATE	 After 4:00pm on 12th May until 4:00pm on 19th May Offices will be open to accept nominations daily between 8am and 4pm Earlier deadlines apply if lodging nomination via an "Authorised Person" or if the intending candidate is not enrolled
QUALIFICATIONS FOR NOMINATION	 Must have the right to vote or run as a candidate under the Constitution Must be a citizen of Papua New Guinea Must be 25 years of age or over on the date of nomination Must be born in, or have resided in the electorate, for a period of two years consecutively, or for five years at any time Must pay a nomination fee of K1,000 Must not hold dual citizenship Must not be of unsound mind Must not be under sentence of death or imprisonment for more than nine months Must not have been convicted under any law of an indictable offence after 25 June 2002, and Must not be disqualified under the Constitution Should not have a conviction under the Law or Regulations where the penalty includes ineligibility to hold elective office Should not have dismissal from office under leadership code Should not have a submitted a nomination for another electorate and that nomination has not been withdrawn
CANDIDATE ENROLMENT	 If a person who is entitled to do so has nominated for an electorate that they are not currently enrolled in, the PRO or RO for the electorate the candidate nominates for will place his/her name on the Roll provided they meet the criteria for enrolment (under section 103 of the Constitution and section 64 of the Electoral Law) To meet the criteria an intending candidate must: have been born in the electorate for which they intend to nominate; or have resided in the electorate for a continuous period of two years immediately preceding their nomination; or for a period of five years at any time. In addition, their name will be removed from the roll for the electorate of their previous enrolment.
MORE THAN ONE NOMINATION	 Is not permitted. No person is qualified for nomination if already nominated for another electorate and the earlier nomination has not been withdrawn

Quick Reference Guide on Candidate Nominations

Topic	Information
NOMINATION FEE	• PGK 1,000 per candidate nomination
HOW TO PAY	 Via Bank of South Pacific (BSP) Account name: PNGEC Trust Account Account number: 1000 489 658
EVIDENCE OF PAYMENT	Original receipt must be submitted at the time of nomination
REFUNDS	 Non-refundable unless: the nomination is withdrawn before the close of nominations, a candidate dies before the end of the polling period, or a nomination is rejected.
WITHDRAWAL OF NOMINATIONS	 A candidate can request their nomination to be withdrawn before the close of the nomination period by submitting to PRO or RO for the electorate Form 26 - Withdrawal by Candidate of Consent to Nominate (section 94 of the Electoral Law and Section 48 of the National Elections Regulation (2007)
	• Form 26 must be signed in the presence of the PRO or RO, or other person authorised via Form 24.
	 A copy of the signed form will be given to candidate as proof of withdrawal for refund of nomination fee.
	Nominations cannot be withdrawn after the nomination period has ended.
DECLARATION OF NOMINATIONS	Before close of nominations, PRO and RO will announce the date, time and place for the declaration of nominations
	• At 4:00pm on 19 th of May 2022, PRO or ARO will:
	 Publicly produce all nomination papers submitted Declare the names, addresses, and occupations of all nominated candidates on Form 42 – Declaration of Nominations
UNCONTESTED ELECTION	If only one candidate nominated, the PRO or RO will declare the candidate duly elected via Form 46 – Uncontested Election







Quick Reference Guide on Candidate Nominations

Topic Information CONTESTED • If more than one candidate nominated, the PRO or RO will conduct the order of **ELECTION AND** draw for the candidate poster after the close of nominations (section 59 National ORDER OF Elections Regulation 2007) **CANDIDATE** O Name of each candidate for electorate is written of a piece of paper and placed LISTING in separate plain envelopes • Envelopes are deposited in sealed ballot box O Ballot box is shaken and rotated by PRO, RO or any other person O Ballot box is opened and PRO or RO removes envelopes and open the envelopes one by one O Candidate whose name is withdrawn first shall be placed first on the candidate listing and the second will be second and so on until the placing of all candidate names has been determined • PRO or RO completes Form 47 – Names of Candidates for Contested Election • Form 23: Nomination of Candidate for Election as Member of National Parliament **NOMINATION** • Form 24: Appointment of Person to Accept Nomination at Electoral Commission **FORMS** • Form 26: Withdrawal by Candidate of Consent to Nomination • Form 28: Candidate Poster • Form 29: Candidate Information • Form 30: Political Party Information • Form 31: Request for Authorisation to Print Candidate Poster • Form 32: Approval to Print Candidate Poster • Form 42: Declaration of Nominations • Form 46: Uncontested Election • Form 47: Names of Candidates for Contested Election **ELECTION DATES** Issue of Writs and Nominations Open: 4:00pm Thursday 12th May 2022 Nominations Close: 4:00pm Thursday 19th May 2022 • Polling Starts: Saturday 9th July 2022 • Polling Ends: Friday 22nd July 2022 • Return of Writs: On or before Friday 29th July 2022 at 4:00pm









Key Definitions

WRIT	An order issued by the Head of State to the Electoral Commission directing the Electoral Commissioner to conduct an election, in compliance with the Organic Law on National and Local-level Government Elections and the Electoral Regulations
ISSUE OF WRIT	The process by which the Head of State, acting with and in accordance with, the advice of the Electoral Commission, issues the writ for a general election of members of the National Parliament in accordance with the Constitution.
RETURN OF WRIT	The process by which the RO, after the result of an election has been ascertained, returns the writ through the Electoral Commissioner to the Head of State, who in turn forwards all the writs to the Speaker of the Parliament.

How to deploy this content in a targeted way

Your office

- Print and display the posters in public areas such as notice boards
- Email e-copies of the posters to your contact database
- Circulate the digital posters to your contacts via WhatsApp groups (or other platforms)
- Community outreach
- Print posters and display in public places that generate a lot of foot traffic such as major trade stores, marketplaces, bus stops and public notice boards.
- Print posters and provide them to health clinics and community health posts so they can put the up information in public areas.
- Organize community awareness sessions with CSOs, FBOs, DPOs
- Consult Provincial events such as sports shows and cultural shows (stalls and announcements) and issue awareness information
- Host an awareness session for local community leaders
- Display posters on e-billboards
- SMS key messages to your contact database
- Give copies to intending candidates and political parties in your province
- Share with the Electoral Outreach Network in our area
- Print and share at local health centers
- Share as news items and notices in local newspapers

Radio

- Contact Provincial Radio Stations and share the key messages with them for use in their prime-time programs.
- Try to include key messages in radio community announcements which are free of cost.
- Participate in radio interviews and panel discussions and talk back radio shows
- Invite radio station to broadcast from Provincial Electoral Commission Office







Youth

- Engage local youth organizations and trusted youth leaders to co-host awareness sessions and disseminate awareness materials.
- Publicize the posters in youth magazines in your region
- Share with local youth influencers who are popular, trusted and non-partisan online

Persons with disabilities

- Provide the toolkit to Disabled Peoples Organizations (DPOs) so they can create awareness amongst their networks and produce messages into plain language guides, and translate and transcribe into accessible formats
- Liaise with organizations that work with persons with disabilities, their caregivers and other relevant Government institutions to mobilize and disseminate awareness materials

Women

- Provide the toolkit to women's organizations in your province so they can create awareness amongst their networks
- Avail voter awareness materials in areas that women frequent during their day-to-day activities such water points, markets, co-operatives, salons, and places of worship.
- Engage local women's organizations, women's groups and trusted women elders to co-host awareness sessions and disseminate awareness materials

Faith Based Organizations and Churches

- Provide toolkit to Church administration so they can print out posters and stick them around the chapel.
- Contact the local Pastors and arrange a time to speak to the congregation after mass.
- Contact the Church Women and Youth group leaders to spread the message amongst their networks.
- Host sessions with them to teach them about the process so they become a reference point for their networks.

Media

• Hold a briefing for local media in the province regarding candidate nominations and answer questions on what, where, why, when and how?







Content

Intended Target Audience

Intending candidates

Political parties







AS A CANDIDATE FOR ELECTION AS MEMBER OF NATIONAL PARLIAMENT?

Candidate Qualifications

- Born in, or have resided in the electorate, for a period of two years consecutively, or for five years at any time. If a nominated candidate is not on the roll for the electorate in which they have been nominated, they may be added to the roll by the RO

Candidate Disqualifications

- · Dual citizenship
- Undsound mind
- Insolvent
- . Under sentence of death or for imprisonment of more than nine months, unless an appeal is pending
- Convicted of an indictable offence after 25th June 2002.
- · Convicted under the Organic Law or under this Regulation where the penalty imposed includes ineligibility to hold elective office
- Disqualified for election to public office because of dismissal from office under the leadership code in the last three years
- Been convicted in the previous three years of a prescribed offence relating to elections



2022 NATIONAL ELECTION











Content

Intended Target Audience







- . Form 23 Nomination of Candidate for Election as Member of National
- Form 29 Candidate Information
- . Form 30 Political Party Information, if endorsed by a political party
- . Original receipt for payment of nomination fee
- . Four (4) high quality passport photos with plain background, with name written on back and bring one witness.

WHERE TO NOMINATE

Office of the Provincial Returning Officer Office of the Returning Officer

WHEN TO NOMINATE

After 4:00pm on 12" May 2022 until 4:00pm on 19" May 2022 Offices will be open to accept nominations daily between 8am and 4pm

AUTHORISED OFFICERS

Provincial Returning Officer Returning Officer

NOMINATION PERIOD

From 4:00pm on 12th May 2022 to 4:00pm on 19th May 2022

DECLARATION OF NOMINATIONS

Before close of nominations, PRO and RO will announce the date, time and place for the declaration of nominations for each electorate At 4:00pm on 19th May 2022.

PRO or RO will publicly produce all nomination papers submitted declare the names, addresses, and occupations of all nominated candidates on Form 42 - Declaration of Nominations.



2022 NATIONAL ELECTION



- Intending candidates
- Political parties











Content

Intended Target Audience





WHAT ARE THE NOMINATION FEES?

PGK1,000.00 Per Candidate Nomination

HOW TO PAY



Via Bank of South Pacific (BSF

Account name: PNGEC Trust Account Account number: 1000 489 658

EVIDENCE OF PAYMENT

Original receipt must be submitted at the time of nomination

REFUNDS

Non-refundable unless: the nomination is withdrawn before the close of nominations, a candidate dies before the end of the polling period, or a nomination is rejected.

2022 NATIONAL ELECTION

- Intending candidates
- Political parties











Content

Intended Target Audience



Form 42

Form 46 Uncontested Election

Form 47
Names of Candidates for Contested Election

2022 NATIONAL ELECTION



- Intending candidates
- Political parties











Content

Intended Target Audience



HOW DO CANDIDATES WITHDRAW THEIR



A candidate can request their nomination to be withdrawn before the close of the nomination period by submitting Form 26 - withdrawal by Candidate of consent to nominate to the PRO or RO for the electorate.

Form 26 must be signed in the presence of the PRO or RO. or other persons authorised by the Electoral Commissioner to accept nominations.

A copy of the signed form will be given to candidate as proof of withdrawal for refund of nomination fee.

Nominations cannot be withdrawn after the nomination period has ended.



2022 NATIONAL ELECTION



- Intending candidates
- Political parties











Content

Intended Target Audience





- Intending candidates
- Political parties











Content

Intended Target Audience



WHAT ARE THE ROLES AND RESPONSIBILITIES

- Makes laws
- Participates in debate
- Scrutinizes the government
- Brings ideas for laws to Parliament
- Considers bills in select committees
- Represents the people in their constituency
- Consults their constituency and interest groups regularly
- Brings the constituency's concerns and issues to the Parliament and the government
- Participates in political negotiations if no party has outright majority to form the government
- Participates in parliamentary processes for the development and approval of the national budget



- Intending candidates
- Political parties



2022 NATIONAL ELECTION











Content

Intended Target Audience





CONTESTED AND UNCONTESTED ELECTIONS

What happens if only one candidate nominated?

 The PRO or RO will declare the candidate duly elected via Form 46 - Uncontested Election.

What happens if more than one candidate nominated?

- The PRO or RO will conduct the order of draw for the candidate poster after the close of nominations.
- Names of each candidate for electorate is written on pieces of paper and placed in separate plain envelopes.
- Envelopes are deposited in sealed ballot box.
- Ballot box is shaken and rotated by PRO, RO or any other person.
- Ballot box is opened and PRO or RO removes envelopes and opens the envelopes one by one.
- Candidate whose name is withdrawn first shall be placed first on the candidate listing and the second will be second, and so on until the placing of all candidate names has been determined.
- PRO or RO completes Form 47 Names of Candidates for Contested Election.

- Intending candidates
- Political Parties
- General population to include

Special interest groups such as women, persons with disabilities, young people, people who live in rural and remote settings, people in the diaspora, ethnic minorities and internally displaced people













Content

Intended Target Audience



Social Media Graphics







ALL WOMEN, MEN AND PERSONS
WITH DISABILITY ARE ENCOURAGED TO
NOMINATE AS A CANDIDATE FOR ELECTION
AS MEMBER OF NATIONAL PARLIAMENT.

CANDIDATE FOR ELECTION AS MEMBER OF NATIONAL PARLIAMENT.



- Intending candidates
- Political Parties
- Eligible voters, and special interest groups











Content

Intended Target Audience



Social Media Graphics





A GOVERNMENT WITHOUT WOMEN IS LIKE A FAMILY WITHOUT A MOTHER

A state is only as strong as the state of its women. PNG can only move forward if we move our women forward.

Women are encouraged to nominate as candidates for election as members of National Parliament.



2022 NATIONAL ELECTION

- Intending candidates
- Political Parties
- Eligible voters, and special interest groups











Content

Intended Target Audience





Intending candidates Political parties











Content

Intended Target Audience



2022 NATIONAL ELECTION



- Intending candidates
- Political Parties and
- Special interest groups









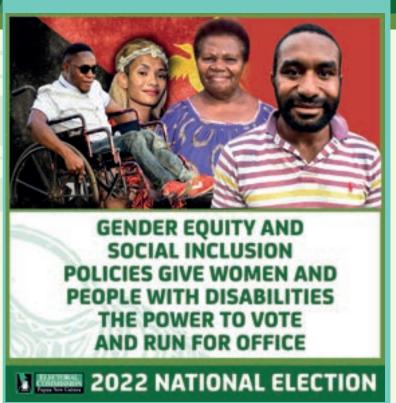


Content

Intended Target Audience



Social Media Graphics





- General public and
- Special interest groups









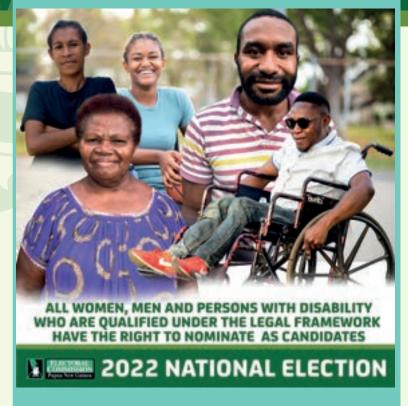


Content

Intended Target Audience



Social Media Graphics





- General public and
- Special interest groups











Content

Intended Target Audience



Social Media Graphics





POLITICAL PARTICIPATION
BUILDS HEALTHIER AND MORE
INCLUSIVE COMMUNITIES

2022 NATIONAL ELECTION

- General public and
- Special interest groups









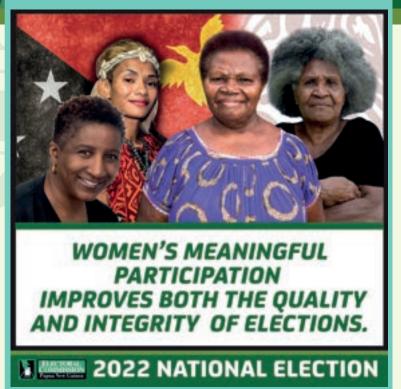


Content

Intended Target Audience



Social Media Graphics





- General public and
- Special interest groups









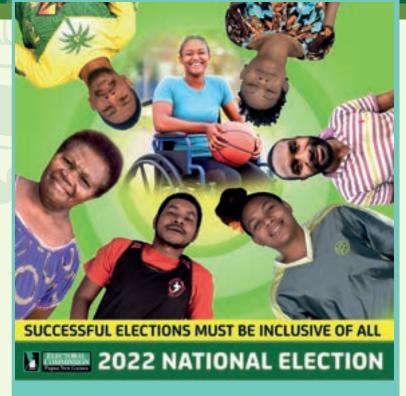


Content

Intended Target Audience



Social Media Graphics





- General public and
- Special interest groups





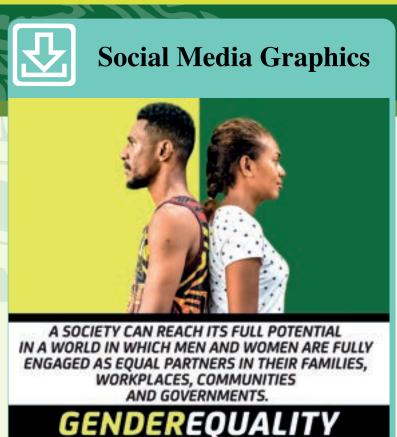






Content

Intended Target Audience



2022 NATIONAL ELECTION



- General public and special interest groups
- Political parties
- Intending candidates











Content

Intended Target Audience





- General public and special interest groups
- Political parties
- Intending candidates











Content

Intended Target Audience





- General public and
- Special interest groups, perpetrators











Content

Intended Target Audience





- General public and
- Special interest groups, perpetrators











Content

Intended Target Audience





- General public and
- Special interest groups











Content

Intended Target Audience





- General public and
- Special interest groups











Content

Intended Target Audience



- General public and
- Special interest groups





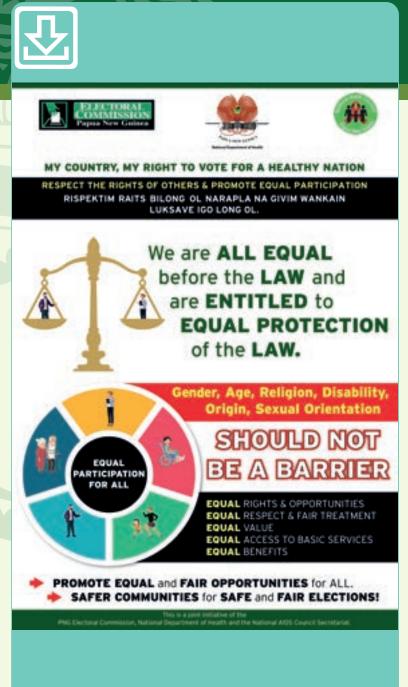






Content

Intended Target Audience





- General public and
- Special interest groups















Where to go for more information:
PNGEC Phone: 303 5559
Fax: 325 7418
PNGEC Provincial Offices
PNGEC Facebook Page
Email: info@pngec.gov.pg
Media enquiries to:
Paias on pndramoi@pngec.gov.pg

Authorized by the Papua New Guinea Electoral Commission







